OneVA Pharmacy Implementation

**Meeting Information**

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| **Discussion:** | OneVA Pharmacy Implementation Daily Scrum Meeting | | |
| **Date of Meeting:** | 02/23/2015 | **Location:** | Teleconference |
| **Facilitator:** | Cecelia Wray | | |
| **Time:** | 2:30 pm-3:00 pm | | |

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| Attendee Name (P=Present) | | | |
| Birali Hakizumwami |  | Brad Fisher | **P** |
| Cecelia Wray | **P** | Tony Burleson | **P** |
| Kathy Coupland | **P** | Sherri Simons | **P** |
| Bill Walsh | **P** | TJ Cope |  |

**Action Items Outstanding**

| Priority | Open / Closed | Origin  Date | Action Item | Owner | Due Date | Date Completed |
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| H | O | 12/09/15 | VA Access: TJ Process the Elevated Privileges (EP) Forms | TJ resubmitted access; Tony submit | 02/29/16 |  |
| H | O | 02/10/16 | Team awaiting updated project schedule with milestone dates | Cecelia/Mike Fauber | 02/29/16 |  |
| H | O | 12/22/15 | Team awaiting VAeMI Development & Testing Environment | Mike Fauber | 02/29/16 |  |
| H | O | 02/16/16 | Team awaiting VAeMI EDE Development Environment | Russ | 02/29/16 |  |
| H | O | 02/10/16 | Team waiting access to VAeMI Testing Environment | Ruth | 02/29/16 |  |
| H | O | 02/16/16 | Birali VA Network Access | Kit | 02/29/16 |  |
| H | O | 01/11/16 | Team waiting on GFEs | Josh | 02/29/16 |  |
| H | O | 02/05/16 | eToken for Tony, Kathy, TJ | Kathy resubmitted; Tony waiting | 02/29/16 |  |
| M | O | 02/12/16 | Team enter tasks on Rational Tool | Brad/Kathy/ TJ/Tony | 02/29/16 |  |
| L | O | 12/09/15 | Smoke testing and ensure eMI box is set up and HDR/CDS access is available & MVI is working. | TJ Cope / Tony Burleson / Brad | TBD |  |
| L | O | 12/09/15 | Documentation: Send OneVA Pharmacy components to Initial Operating Capability (IOC) sites for testing | Brad Fisher / Tony Burleson | TBD |  |
| L | O | 12/09/15 | Testing: Validate software meets requirements via Skype | Rob Silverman work with TJ | TBD |  |
| L | O | 12/09/15 | Documentation: Develop Sustainment Transition Plan (Health Product Support possibility) | Cecelia / Bill / Joshua discuss Kathy to author | TBD |  |
| L | O | 12/30/15 | Open Ports for Capture Agents to be Installed on testing environment | Brad/Tony | TBD |  |
| L | O | 12/30/15 | SEDR: Define the data to be captured | Brad/Tony | TBD |  |
| L | O | 12/30/15 | SEDR: Run Tests to Capture Data | Brad | TBD |  |
| L | O | 12/30/15 | SEDR: Install Capture Agents on Servers and Client | Brad/Tony | TBD |  |
| L | O | 01/04/16 | Documentation: Patch Description and Install Guides (2) to Kayleen Zimmerman | Brad/Kathy | 03/24/16 |  |
| L | O | 01/21/16 | Apply patch 427 and 444 | Brad | 04/06/16 |  |

| **Discussion Notes** |
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| * Cecelia stated the contract mod is underway with the VAeMI group and has been submitted to the vendor; waiting for their acceptance. * Bill and Tony asked about the invitation from the VAeMI PMO office regarding the kick-off meeting. Cecelia stated she will follow up and let the team know of what it is for. * Tony needs to submit his EP for the ‘Russ Holt’ server required for the parallel eMI effort. * Bill asked about Birali’s VA credentials and Cecelia reported that she is awaiting Birali to figure out a way to encrypt and send. * Kathy reported she has worked on meeting notes, Rational task updates for Tony, SharePoint file migration; Patch description document, and the Installation guide. She reported that plans for tomorrow were to finish the SharePoint migration, work on the SDD if Tony has it ready, attend the Installation Guide meeting with Tony (working session) to create the Installation Guide for the Middleware. |
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